

# PRIVACY NOTICE: CSAE CONFERENCE 2021 MAILING LIST



This mailing list privacy policy explains what types of personal information will be gathered when you subscribe to the CSAE Annual Conference 2021 mailing list and how this information will be used.

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## A DATA PROTECTION AND MAILING LISTS

In the course of subscribing to this mailing list, you have provided information about yourself ('personal data'). We (the University of Oxford) are the 'data controller' for this information, which means we decide how to use it and are responsible for looking after it in accordance with the General Data Protection Regulation and associated data protection legislation. This includes the Privacy and Electronic Communications Regulations which apply to unsolicited direct marketing by electronic means.

This privacy notice applies to you if you have given the University an email address for you in one of the following formats:

- Personal, for example jane.smith@gmail.com/co.uk, jane.smith@live.com/co.uk
- Personal corporate, for example jane.smith@company.com (or other organisation), name.co.uk/org.uk/gov.uk/.ac.uk

## B HOW WE USE YOUR DATA

We will use your data to: send you information (1) about our programme research outputs, activities, termly newsletter and events, (2) on how to participate in future horizon scans or research surveys, (3) about scientific and evidence-based findings with a focus on novel research and methods, (4) to amplify our collaborators' and other endorsed organizations' work, achievements and stories, and (5) about topical news around the general topic of illegal wildlife trade.

If you give us a personal corporate email address, we need to process your data for the above purposes to meet our legitimate interests in creating a network of professionals and students engaged in IWT-related research or applying evidence-based approach to action to address illegal wildlife trade. You can unsubscribe at any time by following the *Unsubscribe* link at the bottom of any email communication you have received from the programme.

If you give us a personal email address, we are processing your data for the aforementioned purposes only because you have given us your consent to do so, by ticking the appropriate box on the subscription form. You can withdraw your consent at any time by either following the *Unsubscribe* link at the bottom of any email communication you have received from the programme.

We will only use your data for the purposes for which we collected it, unless we reasonably consider that we need to use it for another related reason and that reason is compatible with the original purpose. If we need to use your data for an unrelated purpose, we will seek your consent to use it for that new purpose.

## C WHO HAS ACCESS TO YOUR DATA?

Access to your data within the University will be provided to those who need to view it as part of their work in carrying out the purposes described above.

## **D     RETAINING YOUR DATA**

We will only retain your data for as long as we need it to meet our purposes, including any relating to legal, accounting, or reporting requirements.

## **E     SECURITY**

Your data will be held securely in accordance with the University's policies and procedures. Further information is available on the University's Information Security website: <https://www.infosec.ox.ac.uk/>.

## **F     WHERE WE STORE AND USE YOUR DATA**

We store and use your data on University premises in electronic form.

Electronic data may be transferred to, and stored at, a destination outside the European Economic Area ("EEA"), for example, when we communicate with you using a cloud-based service provider that operates outside the EEA such as MailChimp/ Eventbrite/ Sched/ GoogleForms or when you register to participate in one of our surveys for which we use a cloud-based service provider that operates outside the EEA such as Survey Monkey/ Qualtrics/ GoogleAnalytics.

Such transfers will only take place if one of the following applies:

the country receiving the data is considered by the EU to provide an adequate level of data protection;

the organisation receiving the data is covered by an arrangement recognised by the EU as providing an adequate standard of data protection e.g. transfers to companies that are certified under the EU US Privacy Shield;

the transfer is governed by approved contractual clauses;

the transfer has your consent;

the transfer is necessary for the performance of a contract with you or to take steps requested by you prior to entering into that contract; or

the transfer is necessary for the performance of a contract with another person, which is in your interests.

## **G     YOUR RIGHTS**

Information on your rights in relation to your personal data are explained [here](#).

## **H     CONTACT**

If you wish to raise any queries or concerns about our use of your data, please contact us at [cxae.conference@economics.ox.ac.uk](mailto:cxae.conference@economics.ox.ac.uk)