

School Management Committee Member Questionnaire

Uganda: Education Sector

Centre for the Study of African Economies
Oxford University

and

Economic Policy Research Centre
Makerere University

Question	Response	Codes/Instructions
[1] Respondent ID Code		Refer to school sampling sheet
[2] Respondent name		
[3] Respondent role on SMC		
[4] Interview Date		
[5] Interview Time		
[6] Name of supervisor		
[7] Name of enumerator		

Question	Response	Codes/Instructions
[8] District		1 . APAC 2 . HOIMA 3 . IGANGA 4 . KIBOGA
[9] County		
[10] Sub-county		
[11] Village/Town		
[12] Name of school		
[13] School ID Code		Refer to school sampling sheet
[14] Language used for interview		1 . LANGO 2 . LUGANDA 3 . LUSOGA 4 . RUNYORO 5 . OTHER (SPECIFY)
[15] Respondent mobile phone number		Enter phone number to contact respondent if available

SMC Member Questionnaire

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School ID number:

Economic Policy Research Centre

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Good day. My name is _____. I am from the Economic Policy Research Centre, at Makerere University. We are conducting a survey in collaboration with the University of Oxford, in the UK. I do not represent the government or any political party. We are studying the views of teachers, parents, and other stakeholders about quality of primary education in Uganda.

Every rural primary school in this district has an equal chance of being included in the study. All the information will be treated in the strictest confidence. This form will not be seen by anyone other than the survey staff. No names of pupils, parents, teachers or schools will be mentioned in any report of the study. No one at this school, in this district, or in the Ministry of Education will be able to link the responses you give to you.

It will be impossible to pick you out from what you say, so please feel free to tell us what you think. This interview will take about 45 minutes. There is no penalty for refusing to participate. Do you wish to proceed? *[Proceed with interview only if answer is positive].*

Interviewer: If a respondent firmly refuses to answer any question, write “refused” in the answer space and continue to the next question.

To the SMC member helping to complete this questionnaire:

We would like to thank you for your co-operation in this study of how to improve children’s performance in UPE primary schools.

BEGIN INTERVIEW

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Economic Policy Research Centre

School ID number:
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SECTION 1. SOCIOECONOMIC CHARACTERISTICS

QUESTION	ANSWER	CODES/INSTRUCTIONS
[1] How old are you?		
[2] What is your gender		1. MALE 2. FEMALE
[3] What is your district of origin?		1. APAC 2. HOIMA 3. IGANGA 4. KIBOGA 5. OTHER (SPECIFY)
[4] What is your tribe ?		Refer to codesheet.
[5] Are you currently married?		1. YES 2. NO
[6] What is the highest level of education that you have obtained?		1. NO FORMAL EDUCATION 2. LESS THAN PRIMARY 3. COMPLETED PRIMARY 4. COMPLETED O-LEVEL 5. COMPLETED A-LEVEL 6. COMPLETED UNIVERSITY 7. OTHER (SPECIFY)
[7] What is your primary occupation?		1. SUBSISTENCE FARMING 2. COMMERCIAL FARMING 3. LIVESTOCK REARING 4. SALARIED JOB 5. CURRENTLY NOT WORKING 6. ENROLLED IN SCHOOL 7. FISHING 8. MARKETER/TRADER 9. HOUSEKEEPING 10. NEVER HAD A JOB 11. OTHER (SPECIFY)
[8] <i>If married (question [5]),</i> what is the highest level of education obtained by your spouse?		1. NO FORMAL EDUCATION 2. LESS THAN PRIMARY 3. COMPLETED PRIMARY 4. COMPLETED O-LEVEL 5. COMPLETED A-LEVEL 6. COMPLETED UNIVERSITY 7. OTHER (SPECIFY)
[9] <i>If married (question [5]),</i> what is your spouse's primary occupation?		1. SUBSISTENCE FARMING 2. COMMERCIAL FARMING 3. LIVESTOCK REARING 4. SALARIED JOB 5. CURRENTLY NOT WORKING 6. ENROLLED IN SCHOOL 7. FISHING 8. MARKETER/TRADER 9. HOUSEKEEPING 10. NEVER HAD A JOB 11. OTHER (SPECIFY)

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SECTION 1, CONTINUED

[10] How many children do you have living with you?		Enter number of children. If zero, >> [14]
[11] How many of these are female?		Enter number of girls.
[12] How many of these are your children by birth?		
[13] How many of the children living with you attend this school?		Enter number of children. If none, enter "0" and >> [14]
[14] What type of housing do you live in?		1. OWN HOUSE 2. RENTED HOUSE OR APARTMENT 3. ACCOMMODATION PROVIDED BY SCHOOL 4. ACCOMMODATION PROVIDED BY COMMUNITY 5. OTHER (SPECIFY)
[15] Where is this home located?		1. SCHOOL PREMISES 2. THIS VILLAGE 3. OTHER VILLAGE NEARBY 4. TRADING CENTER 5. DISTRICT CAPITAL 6. OTHER (SPECIFY)
[16] Approximately how far is it from the school to this home?		Enter number of kilometres
[17] How long does it take you to get from the school to your home?		Enter number of minutes

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SECTION 2. ORGANIZATION OF SMC

Question	Answer	Codes/Instructions
[1] What is your position on the SMC?		1. CHAIR 2. SECRETARY 3. TREASURER 4. ORDINARY MEMBER 5. OTHER POSITION (SPECIFY)
[2] How many times did the SMC met in the 2007 academic year?		Enter number of meetings or 999 if unknown. Allow respondent to use their recollection – do not prompt from minutes or other sources.
[3] How many times did the SMC meet in the first term of 2008?		
[4] When did the SMC last meet?	<input type="text"/> Month <input type="text"/> Year	Include meetings this year/term if applicable.
[5] Did you attend this meeting?		1. YES 2. NO >> Q. [8]
[6] Where did this meeting take place?		1. SCHOOL BUILDING 2. CHAIRMAN'S HOUSE 3. HEAD TEACHER'S HOUSE 4. OTHER OFFICER'S HOUSE 5. OTHER (SPECIFY)
[7] What was the primary reason for this meeting?		1. REGULAR (EX: ANNUAL) MEETING 2. WORKSHOP/OTHER EDUCATIONAL MEETING 3. SCHOOL INFRASTRUCTURE 4. BUDGET PLANNING 5. BUDGET REVIEW 6. SCHOOL PERFORMANCE REVIEW 7. OTHER (SPECIFY) 8. NOT SURE/DO NOT REMEMBER
[8] Do you receive any remuneration for being on the SMC? [Probe: for example, transport allowance.]		1. YES 2. NO >> [10]
[9] If yes, how much do you receive per sitting on average?		
[10] Do you receive any in-kind benefits from participation in the SMC? Note all that apply.		1. YES, MEALS 2. YES, OTHER (SPECIFY) 3. NO

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SECTION 3. SELECTION AND TRAINING OF SMC MEMBER

[1] In what capacity do you serve on the SMC?		1. FOUNDATION BODY REPRESENTATIVE 2. PARENT REPRESENTATIVE 3. HEAD TEACHER 4. TEACHER'S REPRESENTATIVE 5. COMMISSIONER'S REPRESENTATIVE 6. OTHER (SPECIFY)
Questions for Foundation Body Members		
[2] What is the foundation body of this school?		1. COMMUNITY-BASED ORGANIZATION 2. LOCAL GOVERNMENT >> [4] 3. CHURCH 4. MOSQUE 5. NGO 6. OTHER (SPECIFY)
[3] What is the name of this organization?		
[4] What is your position in the foundation body?		1. PASTOR 2. IMAM 3. LC1 CHIEF 4. PRESIDENT/CHAIR 5. OTHER (SPECIFY)
[5] Is this an elected position?		1. YES 2. NO
[6] How long have you held this position within the foundation body?	<input type="text"/> Months	<input type="text"/> Years
[7] How long have you served as a foundation body representative on the SMC?	<input type="text"/> Months	<input type="text"/> Years
Questions for Commissioner's Representatives		
[8] In what year did you first serve on the SMC?	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	Enter year.
[9] Who nominated you for this position?		1. CURRENT HEADMASTER 2. PREVIOUS HEADMASTER 3. FOUNDATION BODY 4. INCUMBENT SMC 5. PTA 6. OTHER (SPECIFY)
[10] How long have you known the HT?		Enter number of years
Questions for Parent Representatives		
[11] How long ago were you first elected to the SMC?	<input type="text"/> Months	<input type="text"/> Years
[12] How many times have you been elected to the SMC?		Enter number of times stood for election
[13] How long ago were you most recently elected to the SMC?	<input type="text"/> Months	<input type="text"/> Years

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[14] When you last stood for election, how many other people stood for your seat?		
[15] Approximately how many people voted?		
[16] Are you a member of the PTA Executive Committee?		1. YES 2. NO
[17] Are you the Chairperson PTA?		1. YES 2. NO

Training of SMC members		
[18] Have you received any training to prepare you for being on the School Management Committee?		1. YES 2. NO >> NEXT PAGE
[19] How many days of training did you receive in total?		Enter number of days
[20] When was the most recent training that you received?	<div>Month</div> <div><input type="text"/></div> <div><input type="text"/></div>	<div>Year</div> <div><input type="text"/></div> <div><input type="text"/></div>
[21] Where was this training held?		1. THIS VILLAGE 2. WITHIN SUB-COUNTY 3. WITHIN COUNTY 4. DISTRICT CAPITAL 5. OTHER (SPECIFY)
[22] Who provided this training?		1. DISTRICT EDUCATION OFFICE 2. FOUNDATION BODY 3. NGO (E.G., WORLD VISION) 4. LOCAL GOVERNMENT 5. CENTER COORDINATING TUTOR 6. OTHER (SPECIFY)

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SECTION 4. RESPONSIBILITIES AND ACTIVITIES

Activity	[1] Is this activity part of your responsibilities in the school? 1. YES 2. NO >> NEXT ROW	[2] How many days in the first term of 2008 did you devote to this activity? Enter 0 if none.	[3] How difficult do you find this task? 1. VERY EASY 2. EASY 3. NEITHER EASY NOR HARD 4. HARD 5. VERY HARD
a. monitoring teachers' attendance			
b. monitoring students' attendance			
c. observing lessons			
d. approving and monitoring schemes of work			
e. monitoring development and usage of lesson plans			
f. ensuring teaching aids are used in the class room			
g. ensuring teaching resources are available to teachers			
h. planning or approving the school budget			
i. reviewing school expenditures			
j. ensuring minutes of SMC meetings are recorded			
k. meeting with parents			
l. raising money or materials from the community			
m. co-signing school expenditures			
n. development of school workplan			
o. monitoring of school workplan			

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SECTION 5. ACHIEVEMENTS AND PROBLEMS

What have been the most important **achievements** of this school in the past year? Please list up to three of the most important, with the most important first:

Question	Answer	Response
[1] Most important		1. BUILD/IMPROVE CLASSROOMS
[2] Second most important		2. BUILD/IMPROVE STAFF HOUSING
[3] Third most important		3. BUILD/IMPROVE SANITARY FACILITIES
		4. SCHOOL PROJECTS (EX: GARDEN)
		5. EXTRACURRICULAR ACTIVITIES
		6. IMPROVED PLE RESULTS
		7. IMPROVED PUPIL PERFORMANCE AT ALL LEVELS
		8. REDUCTION IN DROPOUT RATE
		9. REDUCTION IN TEACHER ABSENTEEISM
		10. IMPROVED PUPIL ATTENDANCE
		11. OTHER, SPECIFY
		12. NO FURTHER ACHIEVEMENTS

Now let's talk about your concerns in this school's performance. To what extent is each of the following a problem in this school? Please indicate whether it is a serious problem, a minor problem, or not a problem in this school.

Question	Answer	Response
[4] Large class sizes		1. NOT A PROBLEM
[5] Number or quality of classrooms		2. MINOR PROBLEM
[6] Sanitary facilities		3. MODERATE PROBLEM
[7] Poor pupil health		4. SERIOUS PROBLEM
[8] Pupil tardiness		
[9] Pupil absence		
[10] Dropout rates		
[11] Disorderly conduct or physical conflict among pupils		
[12] Pupil apathy or disrespect		
[13] Lack of parental involvement in the school		
[14] Insufficient number of teachers		
[15] Training of staff		
[16] Teacher absence		
[17] Teacher lateness		
[18] Teacher pay too low		
[19] Supervision of staff		
[20] Staff housing		
[21] Motivation of teachers		
[22] School budget not sufficient		
[23] Shortage of teaching materials, such as books		
[24] Provision of meals in school		
[25] Cost of providing tests for students		
[26] Automatic promotion of pupils		
[27] Specific issues with curriculum		
[28] Extracurricular activities		

[29] Please state any other problem you consider to be serious in this school, or write "NONE"

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SECTION 6. BUDGET PRIORITIES

[1] Imagine that the school's budget were increased by 10 percent for this year. I will read you a list of options for how to use this money, and I would like you to tell me **up to (but not necessarily)** three uses that you would make of this additional money.

Potential use of money	Mark X for UP TO THREE selection options
Hiring of additional teaching staff	
Teacher salaries	
Administrative or secretarial staff	
Purchase of textbooks	
Provision of tests for pupils	
Extra tuition for pupils	
School meals	
Purchase/maintenance of furniture (ex: desks, benches)	
Extracurricular activities	
School projects (ex: garden)	
Construction/repair of staff housing	
Construction/repair of classrooms	
Construction/repair of library	
Training of teaching staff	
Other (specify)	

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SECTION 7. VALUES AND FAIRNESS

Please tell us to what extent you **agree or disagree** with the following three statements:

Question	Response	Codes
[1] Parents in my community are still naïve about the benefits of education for their children.		1. STRONGLY AGREE 2. AGREE
[2] There is not much point in sending your children to school, as they will do the same job when they are grown up regardless of whether they have been educated or not.		3. NEITHER AGREE NOR DISAGREE 4. DISAGREE 5. STRONGLY DISAGREE
[3] In my community parents do not believe that education has any value.		

I would like to ask you two questions about your own values.

[4] Do you think that most people would try to take advantage of you if they got a chance, or would they try to be fair?		1. WOULD TAKE ADVANTAGE 2. WOULD TRY TO BE FAIR
[5] In general, do you believe that people can be trusted, or do you think that "you can't be too careful"		1. CAN BE TRUSTED 2. CAN'T BE TOO CAREFUL

Here are a number of statements which may or may not apply to you. Please indicate the extent to which you agree or disagree with each statement.

[6] "I believe my success depends on ability rather than luck"		1. STRONGLY AGREE
[7] "I dislike taking responsibility for making decisions"		2. AGREE
[8] "I make decisions and move on"		3. NEITHER AGREE NOR DISAGREE
[9] "I believe that unfortunate events occur because of bad luck"		4. DISAGREE
[10] "I like to take responsibility for making decisions"		5. STRONGLY DISAGREE
[11] "I tend to analyse too much and therefore miss opportunities"		

I want you to tell me whether you strongly agree, agree, disagree, or strongly disagree with each of the following statements. [There will also be a code of indifferent, but this is not offered.]

[12] Teachers take their responsibilities towards their pupils very seriously.		1. STRONGLY AGREE
[13] The better a child's education, the more he or she will achieve in adult life.		2. AGREE
[14] Teachers are paid a fair wage for what they do.		3. NEITHER AGREE NOR DISAGREE
[15] If Q [14]=4 or 5, do you disagree because the wage is too high or too low?		4. DISAGREE
		5. STRONGLY DISAGREE
[16] The SMCs have a difficult time balancing the interests of pupils and teachers.		
[17] Headmasters take their responsibilities towards their pupils very seriously.		
[18] You can't blame teachers for doing work on the side - they have to earn a living somehow.		
[19] The SMC can be trusted to act in the best interest of pupils.		
[20] Headmasters have a difficult time balancing the interests of pupils and teachers.		
[21] For most children, school is a waste of time.		
[22] Teachers are generally demoralized.		

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SECTION 8. SOCIAL CAPITAL AND GROUP AFFILIATIONS

[1] Do you belong to any social clubs, community-based organizations, economic organizations (such as microfinance groups), churches, mosques, or other social group in the community?

Enumerator: probe with examples
1. YES
2. NO >> NEXT SECTION

[2] How many of these groups do you belong to?

Enumerator: you may wish to do the listing in order to determine this number.

Please list each of the groups to which you belong. Then answer questions for each.

Group ID	[3] What is the name of this organization?	[4] What type of group is this? 1. CHURCH 2. MOSQUE 3. MICROFINANCE ORGANIZATION 4. GROUP SAVINGS 5. ROTARY OR OTHER SOCIAL CLUB 6. COMMUNITY-BASED ORGANIZATION 7. NGO 8. OTHER (SPECIFY)	[5] How many members does ____ have in this community? Note: membership refers to local branch if the group exists across many villages/towns	[6] Do you hold a position of leadership in this group? 1. YES 2. NO	[7] Where is this group located? 1. THIS VILLAGE 2. TRADING CENTER 3. DISTRICT CAPITAL 4. OTHER (SPECIFY)	[8] Are all members of the group from that village/town? 1. YES 2. NO	[9] How long has this group existed in this village/town? Enter number of years.	[10] How long have you belonged to this group? Enter number of years.	[11] How often do you attend meetings of this group? 1. WEEKLY OR MORE 2. EVERY MONTH 3. EVERY FEW MONTHS 4. TWICE YEARLY 5. YEARLY 6. OTHER, SPECIFY
a									
b									
c									
d									
e									

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SECTION 9. ASSETS

Question	[1] Does any member of your household own any ____ at present? 1. YES 2. NO >> NEXT	[2] How many ____ does your household own at present? [Number]	[3] What is the total value of all the ____ that your household owns at present?
a. Book			
b. Radio			
c. Television			
d. Bicycle			
e. Motorcycle			
f. Motor Vehicle/Car			
g. Oven			
h. Household appliances e.g. Kettle, Flat iron, etc.			
i. Cell Phone			
j. Land [in acres]			
k. Livestock [mature cows]			
l. Oxen (trained)			
m. Oxen (untrained)			
n. Hoe			
o. Ploughs			
p. Pangas, slashers, etc.			
q. Wheelbarrows			
r. Other agricultural equipment			

Question	Answer	Code
[4] What is the average number of meals taken by household members in the last 7 days?		
[5] What did your children between 5 and 13 years old have for breakfast yesterday?		1. TEA/DRINK WITH SUGAR ONLY 2. MILK/MILK TEA WITH SUGAR 3. SOLID FOOD ONLY 4. TEA/DRINK WITH SOLID FOOD 5. TEA/DRINK WITHOUT SUGAR WITH SOLID FOOD 6. PORRIDGE WITH SOLID FOOD 7. PORRIDGE WITH SUGAR ONLY 8. PORRIDGE WITH MILK 9. PORRIDGE WITHOUT SUGAR ONLY 10. NOTHING 11. OTHER (SPECIFY) 12. NOT APPLICABLE
[6] Was your household's economic activity affected by civil strife during the last 12 months?		1. YES 2. NO
[7] Was your household's economic activity affected by theft/violence or other similar attacks in the last 12 months?		1. YES 2. NO

Thank you very much for your time. Your answers have been very helpful.

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